



**Notice of a public meeting of
Audit & Governance Committee**

To:	Councillors Potter (Chair), Brooks (Vice-Chair), Ayre, Barnes, Fraser, Gunnell, Wiseman and Mr Whiteley (Co-opted Non-Statutory Member)
Date:	Wednesday, 24 September 2014
Time:	5.30 pm
Venue:	The George Hudson Board Room - 1st Floor West Offices (F045)

AGENDA

1. Declarations of Interest

Members are asked to declare:

- Any personal interests not included on the Register of Interests
- Any prejudicial interests or
- Any disclosable pecuniary interests

which they may have in respect of business on the agenda.

2. Minutes (Pages 1 - 8)

To approve and sign the minutes of the meeting of the Audit and Governance Committee held on 30 July 2014.

3. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00 pm on Tuesday 23 September 2014.**

Filming, Recording or Webcasting Meetings

Please note this meeting will be filmed and webcast and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at <http://www.york.gov.uk/webcasts>.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/downloads/download/3130/protocol_for_webcasting_filming_and_recording_of_council_meetings

4. Audit and Governance Committee Forward Plan (Pages 9 - 16)

This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to July 2015.

5. Annual Financial Report - Statement of Accounts 2013/14 (Pages 17 - 184)

This report presents:

- The final set of accounts for 2013/14 to reflect changes made since the draft pre-audit accounts were presented to the committee on 30 July 2014
- The external auditors' Audit Completion Report
- The letter of representation

6. Audit Completion Report (Pages 185 - 214)

This report, from Mazars, is the Audit Completion Report for the year ended 31 March 2014 and summarises the audit conclusions.

7. Update Report on Adult Social Care (Pages 215 - 232)

This report provides an update on progress made by Adult Social Care against the ten recommendations designed by the External Auditors to assist the service to respond more effectively and quickly to the challenges posed by the continuing demographic growth and by financial constraints.

8. Key Corporate Risk Monitor 1 (Pages 233 - 258)

This paper presents an update on the key corporate risks and highlights emerging risk issues with a view to Members considering any further information they would wish to receive on these matters.

9. Internal Audit Follow Up Report (Pages 259 - 264)

This is the regular six monthly report to the committee setting out progress made by council departments in implementing actions agreed as part of internal audit work.

10. Audit and Counter Fraud Monitoring Report (Pages 265 - 284)

This report provides an update on progress made in delivering the internal audit work plan for 2014/15 and on current counter fraud activity.

11. Updating the Constitution - Progress Report (Pages 285 - 290)

This report confirms progress in respect of reviewing the Constitution. The review is on track to be completed during the current municipal year.

12. Updating the Constitution - New Council Procedure Rules
(Pages 291 - 316)

This report asks Members to make recommendations to Council in respect of revised procedure rules for Full Council.

13. Arrangements for Petitions (Pages 317 - 322)

This report proposes new arrangements for handling petitions submitted to the Council.

14. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Jayne Carr

Contact Details:

Telephone – (01904) 552030

Email – jayne.carr@york.gov.uk

For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 (01904) 551550